

Office Of
COUNTY CLERK
Chautauqua County, Kansas

County Clerk
Phone: (620) 725-5800

215 N. Chautauqua
Sedan, KS 67361
Fax: (620) 725-5801
E-mail: cqclerk@gmail.com.

OPEN RECORDS REQUEST

Date of Request: _____ AM PM (Circle One)

Name of Requester: _____

Address of Requester: _____

Phone Number: _____

Fax Number: _____

E-Mail Address _____

Provide sufficient information to allow the Records Custodian the ability to identify what documents you wish to examine:

Signature of Requester _____

I acknowledge receipt of the about requested information

Signature _____ Date: _____

Initial of Records Custodian _____